

## MINUTES OF REGULAR MEETING BOARD OF TRUSTEES

A Regular meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan, was held on Monday, May 18, 2020, at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan, in the Student Commons Theater, Room 4240.

Chairperson Patton convened the meeting at 7:30 a.m. and led everyone in the reciting of the Pledge of Allegiance. Following the Pledge of Allegiance.

### ROLL CALL

**Present:** Chairperson Patton  
L. Marshall Washington, President  
Sherry Weber, Recording Secretary

**Via Zoom:** Trustees Buck, DeLuca, Farmer, Gustas, Miller, and Stinson

**Other Attendees:** Mike Collins, Executive VP for Enrollment and Campus Operations  
Aaron Hilliard, VP for Human Resources  
Kathy Johnson, Assoc. VP Analytics, Research & Compliance  
Peter Linden, Provost and VP for Instruction and Student Services  
Brian Lueth, VP for Finance and Business  
Tim Welsh, VP for Information Technology  
Linda Depta, Executive Director of KVCC Foundation  
Don Benthin, Director of Public Safety  
Philipp Jonas, KVCC Economics Faculty

### APPROVAL OF AGENDA

It was **MOVED** by Trustee Farmer, **SECONDED** by Trustee Gustas, and **CARRIED** that the agenda be approved as presented. The motion CARRIED by the following ROLL CALL VOTE:

AYES: 7    NAYS: 0    ABSENT: 0    ABSTENTIONS: 0

### CONSENT AGENDA

Secretary Miller presented the Consent Agenda Items. It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Gustas and **CARRIED** that the Consent Agenda Items for May 2020, including the Secretary's Report, the Treasurer's Report, the Personnel Report, the Course and Curriculum Report and the Commencement Report be approved and that copies of the reports be attached to and made an official part of the minutes of the meeting. The motion CARRIED by the following ROLL CALL VOTE:

AYES: 7    NAYS: 0    ABSENT: 0    ABSTENTIONS: 0

## **PUBLIC PARTICIPATION**

No one was present who desired to address the Board.

## **INFORMATION ITEMS**

### **Kalamazoo Valley Museum Board of Advisors Report**

Trustee Stinson, Board liaison to the Kalamazoo Valley Museum Board of Advisors, reported on the April 2020 Zoom meeting.

### **KVCC Foundation Board of Advisors Update**

Trustee Miller, Board liaison to the KVCC Foundation Board of Trustees, reported that the April 2020 meeting was cancelled.

### **The Career and Community Training Advisory Board Update**

Trustee Gustas, Board liaison to the Career and Community Training Advisory Board, reported that the April 2020 meeting was cancelled.

### **President's Report**

Chairperson Patton called on President Washington to present the President's Reports for the month of May. Dr. Washington shared details of KVCC's response to the COVID-19 virus. Dr. Washington also shared the college's Pandemic Reopening and Recovery Plan. President Washington reviewed the Gifts and Grants and distributed the Board Calendar.

## **CLOSED SESSION TO DISCUSS PERSONNEL EVALUATION**

Chairperson Patton confirmed Dr. Washington has requested a closed session to discuss periodic personnel evaluation. It was MOVED by Trustee Gustas, and SECONDED by Trustee DeLuca, that the Board recess the regular meeting and go into a closed session to discuss personnel matters/the evaluation of L. Marshall Washington, PhD, President of Kalamazoo Valley Community College, in accordance with MCL 15.268, Section 8 (a) that allow a public body to meet in closed session "to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing..." The motion CARRIED by the following ROLL CALL VOTE:

AYES: 7    NAYS: 0    ABSENT: 0    ABSTENTIONS: 0

The Board recessed the open meeting at 7:59 a.m.

At 8:20 a.m., the Board reconvened the open meeting.

Following the closed session Chairperson Patton and Vice Chairperson Stinson congratulated Dr. Washington for a great year and for his continued dedication to the College and community. Trustee DeLuca thanked Dr.

Washington for his service and efforts in the community representing the College, especially during these difficult times. The Board looks forward to Dr. Washington’s continued leadership in the years ahead.

Dr. Washington thanked the Board for their support and leadership. He also indicated that in an effort to help the College during the tough financial times brought on by the pandemic, he has made the decision to forgo his 2021 salary increase. Chairperson Patton thanked Dr. Washington for his ongoing support, leadership and sacrifice for the College.

**ACTION ITEMS**

**Recommendation for Tuition and Fees**

It was **MOVED** by Trustee Gustas, **SECONDED** by Trustee Miller, and **CARRIED** that upon recommendation of the Treasurer, effective with the Fall 2020 semester, tuition at Kalamazoo Valley Community College shall be as follows:

In-District	\$114.00 per contact hour
Out-of-District	\$197.00 per contact hour
Out-of-State	\$264.00 per contact hour
International	\$299.00 per contact hour

And the following non-refundable general fees and non-refundable usage fees shall be charged:

- General fees (applicable to all students registering for courses):
  - \$36.00 per semester enrollment fee
  - \$89.00 per semester general fee
- Usage fees (applicable only to those students using specific services/programs):
  - \$5.00 per contact hour distance learning fee for all students enrolled in online or hybrid courses
  - \$200.00 per contact hour fee for students enrolling in the same class more than three times.

The motion CARRIED by the following ROLL CALL VOTE:

AYES: 7    NAYS: 0    ABSENT: 0    ABSTENTIONS: 0

**Resolution to Provide for Public Hearings on 2020-2021 Budget and Taxes**

It was **MOVED** by Trustee Farmer, and **SECONDED** by Trustee Stinson that a resolution to provide for a Public Hearing on the 2020-2021 Budget be adopted:

WHEREAS, Public Act 43 of the 1963 Public Acts, as amended, requires the College to hold a public hearing on its proposed 2020-2021 budget prior to its final adoption;

WHEREAS, Section 16 of Public Act 2 of 1968, as amended, requires the taxing unit to set forth the total number of mills of ad valorem property taxes to be levied and the purposes for which that millage is levied;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees has examined the financial circumstances of the college district for the 2020-2021 fiscal year, including estimated expenditures, estimated revenues, and the state equalized valuation of property located within the district, and determined that the levy of the total authorized millage rate will be necessary for the sound management and operation of the community college district; and
2. A public hearing of the proposed 2020-2021 budget be held on June 9, 2020, at 7:30 a.m., in Room 4240, at Kalamazoo Valley Community College, Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan; and
3. The secretary be authorized and directed to cause a notice of such hearing to be published in the manner and time required by law in a newspaper of general circulation within the district. The notice shall be substantially in the following form:

**NOTICE OF PUBLIC HEARING ON PROPOSED 2020-2021 BUDGET**

PLEASE TAKE NOTICE that on June 9, 2020, at 7:30 a.m., in Room 4240 at Kalamazoo Valley Community College, Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan, the Board of Trustees will hold a public hearing on the College’s proposed 2020-2021 budget.

The Board may not adopt its proposed 2020-2021 budget until after the public hearing. A copy of the proposed 2020-2021 budget, including the proposed property tax millage rate, is available for public inspection during normal business hours at the Office of the President of Kalamazoo Valley Community College, 6767 West O Avenue, Kalamazoo, Michigan.

**The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

This notice is given by order of the Board of Trustees.

Dated: May 18, 2020

Susan Miller, Secretary  
Kalamazoo Valley Community College  
Board of Trustees

The resolution was declared adopted by the following roll call vote:

AYES: 7    NAYS: 0    ABSENT: 0    ABSTENTIONS: 0

**Board Goals for Fiscal 2020**

It was **MOVED** by Trustee Gustas, **SECONDED** by Trustee DeLuca, and **CARRIED** that the Board endorse the Board Goals for FY 2020-2021. The motion CARRIED by the following ROLL CALL VOTE:

AYES: 7    NAYS: 0    ABSENT: 0    ABSTENTIONS: 0

**College/Credential Completion and Student Success**

- Retention
- Learning Outcomes Assessment
- Online Learning



- Success Rate of Developmental Courses
- Student Equity and Support

**Partnership with K-12 Institutions, Community Organizations and Businesses**

- Community Integration of Bronson Healthy Living Campus
- Enhanced Partnership with Kalamazoo Promise
- Early/Middle College

**Diversity and Inclusion**

- Student Equity and Support

**21<sup>st</sup> Century Sustainability Practices**

- Renewable Energy and Sustainability Programs and Initiatives

**Mission Statement for 2020-2021**

It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Stinson and **CARRIED** that the Board affirm the Mission Statement for Kalamazoo Valley Community College for 2020-2021 (academic year 2021). The motion CARRIED by the following ROLL CALL VOTE:

AYES: 7    NAYS: 0    ABSENT: 0    ABSTENTIONS: 0

**Resolutions for Emeritus Status**

It was **MOVED** by Trustee Farmer, **SECONDED** by Trustee Miller and **CARRIED** that Emeritus Status be granted to Mr. Ronald Adams upon his retirement from Kalamazoo Valley Community College on August 31, 2020. The motion CARRIED by the following ROLL CALL VOTE:

AYES: 7    NAYS: 0    ABSENT: 0    ABSTENTIONS: 0

Dr. Washington indicated the college-wide retiree celebration that was scheduled to occur in April 2020 has been delayed due to the pandemic. The College community looks forward to honoring all retirees at a celebration later in the fall 2020 or at such time as larger gatherings are permitted.

**OTHER ITEMS**

Trustee Miller congratulated the College on an engaging and meaningful virtual 2020 commencement.

Trustee Buck mentioned a new effort in the community – Zoo City Food & Farm Network. The College will explore further.

**FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS**

No additional items were discussed.

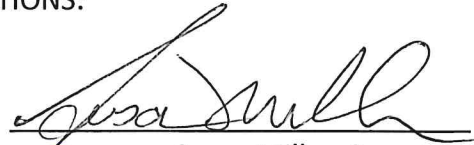
**ADJOURNMENT**

It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Gustas, and **CARRIED** to adjourn the meeting. Chairperson Patton declared the meeting adjourned at 8:48 a.m. The motion CARRIED by the following ROLL CALL VOTE:

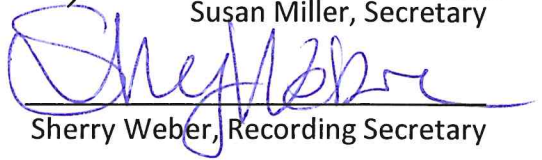
AYES: 7    NAYS:    ABSENT:    ABSTENTIONS:



Jeff Patton, Chairperson



Susan Miller, Secretary



Sherry Weber, Recording Secretary